

## Request from registered individual

You are entitled to access any of your personal data processed by Attendo in accordance with the GDPR. In short, these rights mean that as a registered individual you are entitled to find out which of your personal data are being processed and for what purpose. You have two ways to deliver filled request form:

- Go to the Attendo unit, in which you can identify yourself. Employee that currently is working at Attendo can identify the registered individual with his/her identification card or passport and then sends request form to the DPO of Attendo [tietosuojavastaava@attendo.fi](mailto:tietosuojavastaava@attendo.fi)
- Sent filled request with a copy of your identification card or passport to Attendo DPO (Elektroniikkatie 2 A, 90590 Oulu). Your request and copy of identification will be sent back to you with the response.

### Your information:

\* = Required information

Name*:		
Address*:		
Postal code*:	Postal address*:	Country*:
Personal identification no*:		
E-mail address*: (we will send collected information through encrypted mail)		
I am a customer / employed by company (state which company):		

### Your relationship to Attendo\*:

- |   |   |
|---|---|
| <input type="checkbox"/> Employee / former employee | <input type="checkbox"/> Customer / former customer |
| <input type="checkbox"/> Relative                   | <input type="checkbox"/> Other, please state: _____ |

### Request\*:

- I wish to receive an extract from the register of my personal data.
- I want my personal data to be deleted (please note that other legislation for example laws relating to bookkeeping, employment and/or patient and social care., etc. may make this impossible).
- I wish to amend incorrect personal details.

State what needs to be corrected:
New information:

### Signature of the registered individual\*:

Place and date*:	Signature*:
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### The receiver of this request (employee of Attendo) fills\*:

- I have checked an identity card of the registered individual and I prove that the information in this request are correct

Place and date*:	Signature*:
Work assignment/title*:	Print name*: